

**WISCONSIN DEPARTMENT OF  
REGULATION & LICENSING**



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**LAND SURVEYORS SECTION SCREENING PANEL  
EXAMINING BOARD OF ARCHITECTS, LANDSCAPE ARCHITECTS,  
PROFESSIONAL ENGINEERS, DESIGNERS, AND LAND SURVEYORS**

**Room 180, 1400 E. Washington Avenue, Madison WI**

**Contact: David O'Connell (608-261-4490)**

**Wednesday, November 17, 2004**

**9:00 A.M.**

1. Call Open Session to Order
2. Convene to Closed Session to consider discipline (s. 19.85(1)(b), Stats., and to consider individual histories or disciplinary data (s. 19.85(1)(f), Stats.
  - a. Screen complaints received from the public against credential holders. The Panel consists of two Board members and Department staff.
3. Reconvene to Open Session
4. Vote on Items Considered or Deliberated Upon In Closed Session
5. Adjournment

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**LAND SURVEYORS SECTION MEETING  
EXAMINING BOARD OF ARCHITECTS, LANDSCAPE ARCHITECTS,  
PROFESSIONAL ENGINEERS, DESIGNERS, AND LAND SURVEYORS**

**Room 180, 1400 E. Washington Avenue, Madison WI**

**Contact: Jerry Lowrie (608) 261-4486**

**November 17, 2004**

**9:30 A.M.**

1. **CALL TO ORDER**
  - a. Declaration of Quorum
2. Adoption of Agenda
3. Approval of Minutes (August 25, 2004)
4. Administrative Report
  - a. Jerry Lowrie, Bureau Director
    - i. Section Roster
    - ii. 2005 Section Meeting Dates
    - iii. Summary Reports on Pending Court Cases, Disciplinary Cases and Administrative Rules and Press Releases
    - iv. To Do List
5. Legislative & Rules Issues
  - a. Draft Scope Statement to Incorporate Rule Changes to A-E 6
    - i. State Jurisdictional Exam
    - ii. Examination Review
  - b. RL 4.01 Criminal Background Checks – Emergency Rule
6. NCEES Information
  - a. Annual Convention Update, Policy changes
  - b. Travel Issues-Jim Rusch
7. Credentialing
  - a. Appearance for Class-I Hearing- Richard M. Haynes – **11:30 a.m.**
8. Examination & Education Issues

- a. NWTC and UW Green Bay Degree Program
    - i. Articulation Agreement Update- Rick VanGoethem
- 9. Miscellaneous Correspondence/Information
- 10. New Business
- 11. Presentation of Proposed Stipulation by Division of Enforcement or any that may be Submitted after Printing of the Agenda.
- 12. **CONVENE TO CLOSED SESSION to deliberate on cases following hearing (s. 19.85(1)(a), Stats.); to consider licensure or discipline (s. 19.85(1)(b), Stats.); to consider individual histories or disciplinary data (s. 19.85(1)(f), Stats.); and, to confer with legal counsel (s. 19.85(1)(g), Stats.)**
  - a. Monitoring Report or any Received after Mailing of Agenda.
  - b. Case Closings and Case Status Report or any Submitted after Printing of Agenda.
  - c. Administrative Warning
  - d. Stipulation and Final Decision and Order
  - e. Deliberation on Stipulations, Administrative Warnings, Monitoring Issues and/or Disciplinary Actions that may be Submitted and/or Signed after Printing of Agenda
  - f. Pending Applications
    - i. Class-I Hearing-Richard M. Haynes **11:30 a.m.**
  - g. Reinstatement Requests
  - h. Examination Issues
- 13. **RECONVENE TO OPEN SESSION**
- 14. Vote on Items Considered or Deliberated upon in Closed Session, If Voting is Appropriate  
DOE – Signatures for Proposed Stipulations, Orders, and Administrative Warnings.
- 15. Such other Items as Authorized by Law
- 16. Next Meeting Agenda Items
- 17. **ADJOURNMENT**

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MEETINGS AND HEARINGS ARE OPEN TO THE PUBLIC UNLESS OTHERWISE NOTED. IF A BOARD ADJOURNS TO CLOSED SESSION, RECONVENES IN OPEN SESSION TO VOTE ON ITEMS CONSIDERED IN CLOSED SESSION, AND DURING VOTING DETERMINES THAT ADDITIONAL DELIBERATIONS ARE NECESSARY FOR VOTING, THE BOARD MAY ADJOURN TO CLOSED SESSION TO CONTINUE DELIBERATIONS AND THEN RECONVENE INTO OPEN SESSION FOR VOTING.

Meetings and hearings may be cancelled without notice. Times listed for meeting items are approximate and depend on the length of discussion and voting. The board may also consider in closed session, stipulations filed after the printing of this notice. Meetings may be confirmed by a telephone call to the listed contact person. Examinations are open only to authorized candidates. Times listed for the commencement of disciplinary hearings may be changed by the examiner for the convenience of the parties. All meetings are held at 1400 East Washington Avenue, Madison, Wisconsin, unless otherwise noted. For a complete copy of the board's agenda, contact the board listed above. Interpreters for the hearing impaired provided on request. Contact the Affirmative Action Officer, (608) 266-2112.